



Newport County Board of REALTORS®

New Agents/Sales Associates

Congratulations! You have taken the Pre-License classes and have passed your state test. You have filed with the Dept of Business Regulations and have obtained insurance and certificate. You are now a Sales Associate.

You want to be a REALTOR®, right? Your next step will be to align yourself with a broker and connect with a Realtor® office, unless you did prior to taking the classes and test. Someone may have sponsored you.

NEXT STEPS:

- Your **Broker's** office will complete an MLS Subscriber & Authorization form signed by you and your Broker.
- Submit the form to the MLS office membership@rirealtors.org. They will need to set up an MLS account for you. There is an application fee and a recurring monthly fee.
- In order to utilize the term REALTOR® please complete a Membership application for the REALTOR® Board you will be joining. Applications are usually found on the board websites. Our website is www.NewportRealtor.com. You must join a board that your broker is also a member. You will be asked for a copy of your sales license certificate to include with the application. Make sure your broker or admin signs the application.
- There is a one-time application fee of \$100 and the annual dues (Jan-Dec) are \$656.50. This will give you membership with NCBR, RIAR and NAR (Local, State and National REALTOR® Associations). If you join after January, the dues are prorated for the rest of the year starting the month you join. If you join after August 31st, your dues will include the current prorated year and the full following year.
- As a member of a board, you will need to attend a New Member Orientation within 120 days. This is a full day. Also, you will need to take a Code of Ethics class within 180 days which has a small fee and gives you 3 CORE credits towards your license renewal.

If you have questions, please contact:

Hannah Hodgson, Association Representative/Board Administrator
for Newport County Board of Realtors®

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